

## The 5Ws Description



**5Ws** is an acronym that stands for “Who, What, Where, When, Why”; some authors add a sixth question, “How”, to the list. The **5Ws** is an analysis method, composed of several stages that question the fundamental characteristics of a situation.


They are often mentioned in journalism, research and police investigations. According to the principle of the Five Ws, a report can only be considered complete if it answers these questions starting with an interrogative word.

Basic information conveyed by a report writing according to the 5Ws procedure:

- **W**ho wrote that article?
- **W**here was it issued?
- **W**hen was it issued
- **W**hat does it talk about?
- **W**hat’s your opinion on the matter?

Further information conveyed by a report writing according to the 5Ws procedure:

## 5W AND 1 H IN REPORT WRITING

- 
- Who was involved?
  - What happen?
  - When did it happen?
  - Where did it happen?
  - Why did it happen?
  - How did it happen?