



REP-eat



How to prepare training tools

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International Centre for Veterinary Training and Information
(CIVIF)



Of what NOT we will talk about:

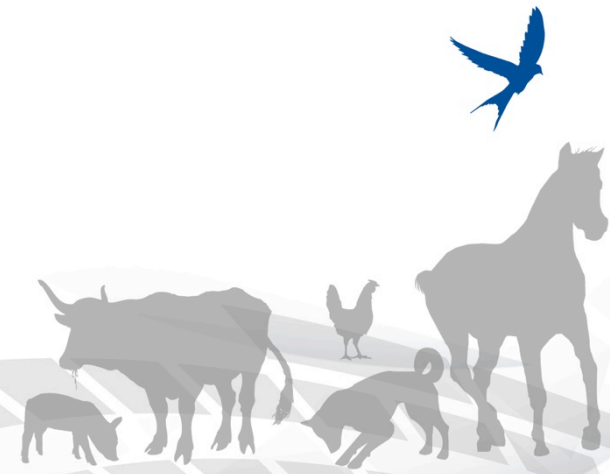
- The writing of a scientific communication
- The writing of a technical report
- The writing of an informative article

Every type of presentation has its own characteristics



We will talk about...

- how to realise a good presentation for training purposes!



Connetting new knowledge

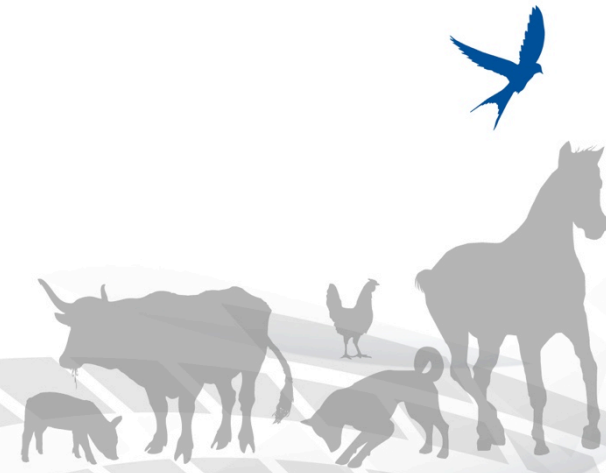
Definition of objectives

NLP

Lesson planning

Learning needs analysis

Public speaking



The methodology

Do you remember?
We will use one or more
methods between the
deductive, the inductive
method and the
learning from mistakes
technique.





Some tips on the ppt preparation: Compose slides


- Keep the design very basic and simple

- *Pick an easy-to-read font. Not like this!*

- Select font sizes for headers and text
- Leave room for highlights →
images or take home messages
- Decorate scarcely but well
- Your message first. It drives your design!



Use Consistency

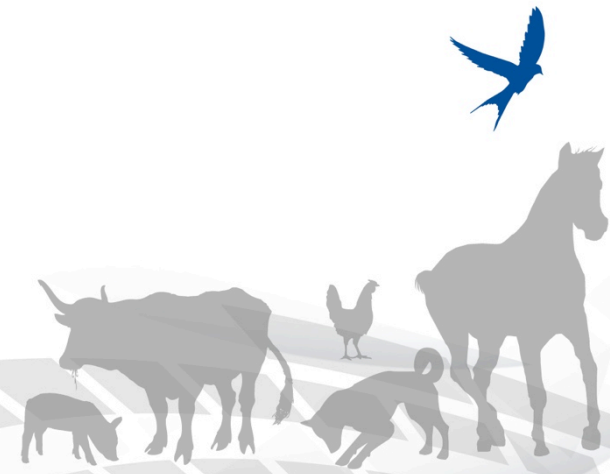
- 
- The same font on all slides
 - Match colors

- Use if necessary but don't overload slides with elements such as business logos, image frames, etc.
- A poor choice of colors can shatter a presentation
- Use ColorBlender to get a set of matching colors

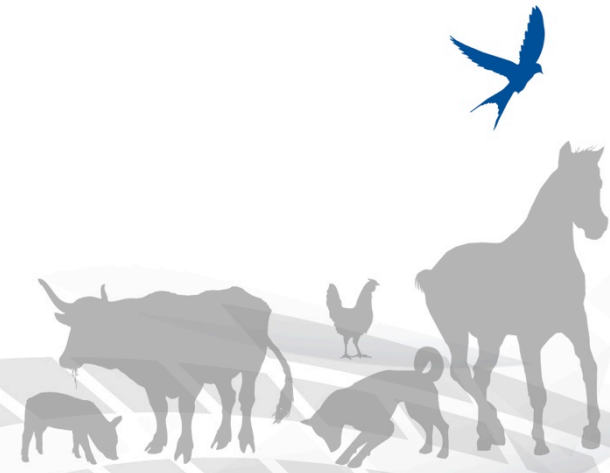


Use Contrast


- Black text on a white background will always be the best but also the most boring choice
- If you want to play with colors, keep it easy on the eyes and always keep good contrast in mind



- Keywords only
- No long sentences!



Add Images

A small, grey icon of a computer mouse with a cord, positioned to the left of the main text.

Images reinforce / complement your message.
Do not use images to decorate!

